

The GFWC Lamoille Women's Club is happy to sponsor the

LWC Fall Craft Festival

at

Spring Creek High School 14550

Lamoille Highway

Spring Creek, Nevada on

November 8th & 9th, 2025

Saturday: 9:00 to 4:00

Sunday: 9:00 to 3:00

The Lamoille Women's Club is sponsoring a 2-day Fall Craft Festival with arts and crafts in the Special Events Room and Gymnasium at the Spring Creek High School November 8th & 9, 2025.

The Spring Creek High School is approximately 7 miles from Elko (less than a 10-minute drive) on Lamoille Highway, Route 227. Upon entering the high school campus, there will be signs directing vendors to registration check-in.

The Events Room opens into the high school gymnasium providing an area large enough to house 60+ booths. There will be thin rubber mats covering the gymnasium floor for protection of the floor. There are convenient restrooms available. The Lamoille Women's Club will provide donuts and coffee at the start of the day for the vendors. There is plenty of parking available for vendors and craft festival attendees. A limited number of food and drink items will be sold for lunches and during the day.

We look forward to seeing you at the GFWC Lamoille Women's Club Fall Craft Festival. Please read the enclosed application; fill out the application, and mail it with booth fees to:

LWC Fall Craft Festival

P.O. Box 281426

Lamoille, NV 89828

If you have any questions, you may contact:

Joyce Kay at 775-753-7242

Merrienne Duarte at 775-527-7986

Booth Spaces:

Cost is \$165.00 for a 10' x 10' or \$275 for a 10' x 20' booth for the two days. Sharing of a 10' x 20' booth not allowed. Vendors are responsible for their own booth set-ups. This includes tables, chairs, displays, etc. Booth

should be free standing. Booths are to be maintained from 9:00 am to 4:00 pm on Saturday and 9:00 am to 3:00 pm on Sunday. Booth assignments will be determined by the Fall Craft Festival Committee, and each vendor will be given their booth assignment upon check-in. Any special booth assignment requests must be received by October 1st. Although full canopies are discouraged, canopy frames may be used.

Vendor Check-in:

Vendors may check in early on Friday evening, November 8, from 4pm until 8:00 pm or Saturday morning from 6:30 am to 7:30 am. All vendor vehicles must be moved from the loading and unloading areas by 8:30 am Saturday and Sunday mornings. Volunteers will be available Friday night to help unload vehicles and Sunday evening to help load vehicles. The building will be locked Friday night at 8:00 pm and Saturday night at 5:00 pm.

Exhibitor Responsibilities:

Exhibitors will be responsible for any damage caused to the building or the floors. Precautions need to be taken to not damage the floors. Nothing is to be fastened to the floor, and nothing sharp is to be placed on the floor nor tape is to be used on the floor. Booths should be free standing without anchoring to floors or walls. The Lamoille Women's Club is not responsible for any damage or loss to exhibitor's work.

Vendors with samples/food for sale

Will need food permits, available at EHScustomerservice@health.nv.gov Food Permits must be displayed at your booth

Nevada Sales Tax:

Each exhibitor will be issued a tax packet at the time of their registration Check-in. Each exhibitor is **REQUIRED** to complete Parts 1 and 2 (Department and Promoter Copies) and place them in the envelope provided, with a **CHECK** made out to the **NEVADA DEPARTMENT OF TAXATION**, for the amount of sales tax to be paid by check or cash. Exhibitors **MUST** turn in their Sales tax envelope at the end of the show **BEFORE** getting their vehicle to load their craft wares. Any vendor who does not turn in their tax form will **NOT** be invited to future shows.

Show Departure:

Vendors are to pack up their booth and pay their sales tax prior to getting their vehicle. Show personnel will direct vendors when and where to line up to load their wares. Wagons or carts are available to assist but must not be tied up more than 15 minutes to allow others to use. Vendors need to completely clear their booth space including empty boxes by 5:00 pm.

Other:

Vendor cancellations or bad checks will be charged \$35. processing fee. No refunds after October 25th. There will be a short vendor meeting 8:30 am on Saturday morning. **NO** alcoholic beverages will be allowed on the premises. **NO pets or dogs are allowed in the building.**

The Fall Craft Festival is being sponsored by the GFWC Lamoille Women's Club, an affiliate of the General Federation of Women's Clubs (GFWC). The GFWC Lamoille Women's Club was Founded in 1918. The club is over 100 years old and has participated in numerous community projects over the years. The money raised by our events is used to help many organizations. Some of the organizations and projects that we have been currently supporting are:

- Local Veterans
- Harbor House (shelter for abused women and children)
- The Family Resource Center (including assistance to the homeless)
- Child pediatric emergency systems for ambulances/fire trucks
- Annual HOBY award (Hugh O'Brien Youth Leadership Program)
- Annual Scholarships for Spring Creek High School seniors
- Annual GBC scholarships for women re-entering the workplace
- The Lamoille Picnic Grove and the Lamoille Cemetery
- Packages sent to military men and women in Iraq and Afghanistan
- Fish (Friends in Service Helping)
- Donations have been made to: Lamoille & Spring Creek Volunteer Fire Departments, Horizon Hospice, The Tree of Life Memorial, the Spring Creek High School Music Department, the Elko County Fair Indian Arts Exhibit, and Junior Quilter and Camp Hope for military Children.
- Holiday food baskets and holiday gifts for needy families and veterans • The Yellow Dot program and other local community projects

We look forward to seeing you on November 8th & 19th, 2025. We appreciate those who have exhibited at our annual Lamoille Country Fair and hope that you will enjoy exhibiting at our Fall Craft Festival.

Thank you, and we hope to see you in November.

- The Fall Craft Festival Committee

Arts & Crafts Application Form and Contract:**Booth Rentals:**

For Festival use only:

____ \$165 10' X 10' booth

Date Received _____

____ \$275 10' X 20' booth

Check # _____

Does your booth require electricity? * ____ Yes ____ No

Amount \$ _____

* Electricity is limited. Only request electricity if required in your booth.

Space # _____

Availability will be on a first come-first served basis.

Vendors are responsible for their own extension cords.

Individual/Business Name and Information

(please print clearly)

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email _____

Nevada Sales Tax # _____ Food Permit # _____

Art/Craft Description

Please list or describe your arts/crafts that you will be selling; also include a picture of booth or crafts:

I have read the LWC Fall Craft Festival information and policies. I agree to abide by all decision and comply with requirements, rules and regulation of the Fall Craft Festival.

Signature_____
Print Name

Payments mailed after October 11, 2025 must be made with cashier's check or money order made out to LWC Fall Craft Festival. No post-dated checks.

Please enclose your booth payment made out to LWC Fall Craft Festival with this application form and mail to:

LWC Fall Craft Festival
P.O. Box 281426
Lamoille, NV 89828

Dear Prospective Vendor,
We hope you consider coming to the FCF in Nov.
If you do come the Lamoille Women's Club is asking each
vendor to donate an item valued at \$15.00 or more

which will be raffled off at the door. Proceeds go towards
our many Community Benefactors.

Thank you, Joyce Kay, Chair; Merrienne Duarte, Co-Chair