



**Event:** June 29<sup>th</sup> 2025 8:00am-4:00pm

**Set-up:** June 28<sup>th</sup> 2025 8:00am-6:00pm

## Application 2025

### Contact Information:

Location	“The Grove” Lamoille, NV 89828
Call, Text, or Email	Susan Goddard (775)-401-1439 goddard.susan@aol.com
Mailing Address	LWC POB 281426 Lamoille, NV 89828
Make Checks Payable to: Lamoille Country Fair	Lamoille Women’s Club POB 281426 Lamoille, NV 89828

### Qualifications:

- Any direct sales or corporate vendors must call for prior approval. Susan Goddard (775) 401-1439
- The LWC retains the right to deny any application for any reason.
- If you are a new vendor, or have not previously sold at our event, please email a picture of your products to Susan Goddard. goddard.susan@aol.com.
- For Fair Policies and FAQ check our website <https://gfwclamoille.org/>
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- We can’t wait to see you there!

### Fair Policies:

- I. Booths

- a. Booths should be free-standing with shade provisions considered. The fair is completely outdoors. Vendor is responsible for providing their own tables and canopies.
- b. Vendors may check-in & setup on Saturday 8:00 am to 6:00 pm. The fair begins at 8:00 am on Sunday.
- c. Only 1 vendor per booth.
- d. There will be very short vendors meeting on the morning of the fair in front of the LWC clubhouse at 7:00 am. Coffee will be provided, and a booth space will be raffled off for next year.
- e. **If you use a generator, you must use noise abatement practices.** If a generator is required, vendors **MUST** take into consideration booth size and whether they may need more space.

## II. Applications

- a. Due to the extensive planning it takes to provide this event, we do not offer refunds for booths that have already been reserved.
- b. You will receive a card confirming we have received your application for the event. Once you have received that confirmation, we will communicate with vendors through email. Please be sure to keep an eye out for communications from us. **If you do not receive your confirmation card within two weeks of rendering payment and application, it is your responsibility to contact the LWC to confirm we have received it.**
- c. If all forms are not signed and payment rendered, your application will be disqualified. Please enclose payment in the form of a check or money order with your application or your reservation cannot be guaranteed.
- d. **Bad checks will be subject to a \$35 processing fee.** We do not accept postdated checks; we will not hold checks.
- e. Consideration for special requests for booth spaces will be considered **by order of arrival of paid application.**
- f. If for any reason the event must be cancelled, we will issue credits in the form of a booth at a future Lamoille Country Fair.

## III. Event Policies

- a. **No Dogs.**
- b. **No Smoking.**
- c. **No Alcohol.**
- d. **Vendors may only serve drinks with prior approval from the LWC.**
- e. Vendors or attendees will be escorted from the event if they are found disregarding these rules.

## IV. Day of Event

- a. One week before the event, there will be an email sent including instructions for the vendors and last-minute details.
- b. Vendors will need to be setup and ready for business by 8:00 am.
- c. Each vendor will be issued a “vendor folder” at check-in which will include information regarding Nevada State Sales Tax. **Each vendor will be required to return to the LWC a green tax form, signed, with payment prior to being**

**allowed to load and leave the event. If you have a NV tax ID number, pay taxes quarterly, or provide a service rather than a product, you will still be required to fill out the form, sign it, and return it to the LWC.**

V. Liability

- a. As a vendor, having issued payment for a booth at the Lamoille Country Fair, read all the policies that the Lamoille Women's Club has issued regarding the event, you agree that you have entered into an agreement with the LWC and that you, the vendor, **release and hold harmless the LWC and their duly appointed representatives of all liability and responsibility including**, but not limited to, injury, theft, damage, or losses sustained. This agreement includes, but is not limited to, all time periods before, during, or after the conclusion of the event. Further, you understand that there will be a strict no refund policy. This encompasses situations referred to as "An Act of God", including inclement weather.
- b. All property that the vendor brings to an event is considered his/her sole property and **the vendor assumes all risk and liability in relation to the vendor's booth and items**. Further, by signing the application and rendering payment, the vendor is certifying that they have read all policies brought forth by the LWC and agrees that the LWC solely holds discretion as to all decisions if the vendor should choose to ignore the policies.

VI. Trailers

- a. If you want to bring a trailer to the event, you need to contact the LWC first for permission.
- b. In order to measure the footprint of your trailer:
  - i. Setup your booth the way it would appear on the day of the event. Make sure all items are laid out, including hitches, displays, signage, generators, seating, etc.
  - ii. Measure the length and width of your setup. If your measurement is:
    1. 10x10 or LESS, you will require a 10x10 space
    2. 10x11-10x20, you will require a 10x20 space
    3. 10x21-10x30, you will require a 10x30 space
    4. If you are in doubt, call for guidance.

VII. Camping

- a. Dry camping is available. Restrictions apply! You must register with LWC.
- b. No Fires, Quiet hours 9pm to 7am, no loud music. This is private property and in a residential neighborhood. It's a gift from one of our past members and we need to respect her requests, as well as her neighbors.

## Frequently Asked Questions:

Q: How many booths are there at the Lamoille Country Fair?

A: Approximately 140

Q: Will tables and chairs be provided for my space?

A: No. You are required to provide tables, chairs, and canopies for your booth

Q: Is this event indoors or outdoors?

A: It is completely outdoors

Q: Is there access to the event area the day prior to the fair?

A: Yes! In fact, that would be the best day for vendors to plan to set up

Q: Can I request a booth from the previous year or next to a friend?

A: Yes, we do our best to honor all the space requests as well as placing vendors in their spots from previous years so long as requests are made at time of payment.

Q: Is this a juried show?

A: To a certain degree. We are very strict about booths that are from direct sales companies and not of the hand-crafted variety.

Q: Will there be food available?

A: Yes! We have many wonderful vendors who will be attending. Come and enjoy their excellent offerings.

Q: What is the ratio of makers to direct sales booths?

A: 90% maker and 10% other. Preference goes to makers in the event that demand for booths outweighs supply.

Q: What is the approximate attendance of your event?

A: 7,000 to 10,000 attendees

Q: Is there an admission fee for attendees of the fair?

A: No. LCF recovers cost through the cost of booths, a raffle for the authentic handmade quilt, and through the sale of hand squeezed lemonade.

Q: What does the LWC do with the money they make?

A: All the proceeds above the cost to hold the fair are used to fund our various community projects. A list of all benefactors can be found on the "About Us" page.

Q: Can I join the LWC?

A: As long as you are a female and reside in Elko County, we would be happy to have you join us. Please see the website to get in touch.



## 2025 Application

Fair Use Only	
Date Received	_____
Space Assigned	_____
Requires camping?	Y N
Verification sent?	Y N
Check #	_____
Check Amount	_____

### General Information:

Booth/ Business Name: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

**NV Tax ID:** \_\_\_\_\_

Briefly describe all items to be sold. Write on the back of the sheet if needed.

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<b>Booth Size:</b>	<b>10x10 (\$150)</b>	<b>10x20 (\$250)</b>	<b>10x30 (\$350)</b>	<b>10x40 (\$450)</b>
If you were a vendor last year, do you want the same location? (No guarantees)		YES		NO
Do you need camping space for the night of the 25 <sup>th</sup> ?		YES		NO
Will you need space for a trailer?		YES		NO

If so, what is the measurement of your trailer? \_\_\_\_\_

### Vendors must initial and sign below.

- \_\_\_\_\_ I have read and agree to adhere to all policies set forth by the LWC for this event.
- \_\_\_\_\_ I understand that there will be no refunds.
- \_\_\_\_\_ I understand that I am the sole holder of liability for all of my items.
- \_\_\_\_\_ I understand that booth locations are ultimately at the discretion of the LWC.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name